

# Informal Overview and Scrutiny Committee Agenda

Thursday, 9 December 2021 at 6.00 pm

This meeting will be online only. The public will be able to view via our website.

Please note this is an informal meeting. Decisions for approval will occur at the next meeting.

For further information, please contact Democratic Services on 01424 451484 or email: [democraticservices@hastings.gov.uk](mailto:democraticservices@hastings.gov.uk)

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2.	Declarations of Interest	
3.	Performance Monitoring Quarter 2 (2021/22) update <i>(Mark Horan, Continuous Improvement and Democratic Services Manager)</i>	1 - 4
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a)	Council Motions update <i>(Councillor Andrew Battley)</i>	29 - 32
b)	Sea Change Update <i>(Councillor Andy Patmore)</i> <i>Verbal update</i>	
c)	Equalities and Women's Safety <i>(Councillor Sabina Arthur)</i> <i>Verbal update</i>	

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# Agenda Item 3



**Report To:** Overview and Scrutiny Committee

**Date of Meeting:** Thursday, 9 December 2021

**Report Title:** Performance Monitoring Quarter 2 (2021/22) update

**Report By:** Jane Hartnell Managing Director

**Key Decision:** N/A

**Classification:** Open

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## Purpose of Report

To provide a summary of performance for Quarter 2 (July -September) for 2021/22

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## Recommendation(s)

1. That the Overview and Scrutiny Committee review performance for Quarter 2.
2. That staff be thanked for their hard work and achievements to date.

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## Reasons for Recommendations

1. To assist the council to undertake performance and financial monitoring arrangements.

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## Introduction

1. The Council [updated](#) its four year [corporate plan \(2020/24\)](#) in February 2021. This update takes into account new or changed activities brought about as a result of the pandemic.
2. This report sets out a summary of council performance for quarter 2 (July – September 2021).
3. Performance reporting and updates continue to be reported in a Dashboard format and the intention remains to build and improve on the success of the dashboard introduced during 2020/21.

## Performance reporting

1. Performance measures and targets are set out by service area at the link below in dashboard format:

<https://www.hastings.gov.uk/my-council/performance/>

2. On the dashboard, a snapshot of overall performance per quarter is given before presenting performance by each service area in bar charts.
3. A RAG rating is used to determine progress where Green reflects performance on track, and Red and Amber are 'exceptions' – will not (Red) or might not (Amber) meet expected performance.
4. When you click on Red, Amber or Green in the bar charts you will then be given further detail on the associated key activities or PIs from within that service area.
5. Where performance is Red or Amber (an exception) an explanation should be provided outlining why expected performance is not being met.
6. In line with the request from the Overview and Scrutiny committee to report by exception, comments are usually only provided for Red and Amber targets.
7. Where the target is a Performance Indicator (PI) you will be able to view a target where set.
8. At the top of the Dashboard there is a link that will show all service area performance exceptions with a Red or Amber status at quarter one.

## Options

9. No alternative options were considered. Regular performance monitoring is required to ensure the Overview and Scrutiny Committee can undertake its scrutiny function as set out in the Constitution.

## Timetable of Next Steps

10. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Record and collate views of O and S on performance	Minutes and associated actions drafted and approved.	9 December 2021	Committee Administrator
Coordinating feedback on questions, queries & issues raised but not addressed at this meeting	O and S Chair approval that issues raised were addressed.	End December 2021	Continuous Improvement and Democratic Services Officers

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### Wards Affected

All.

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### Policy Implications

Reading Ease Score:

**Please identify if this report contains any implications for the following:**

Equalities and Community Cohesiveness	Y/N
Crime and Fear of Crime (Section 17)	Y/N
Risk Management	Y/N
Environmental Issues & Climate Change	Y/N
Economic/Financial Implications	Y/N
Human Rights Act	Y/N
Organisational Consequences	Y/N
Local People's Views	Y/N
Anti-Poverty	Y/N
Legal	Y/N

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### Additional Information

Links included in the main body of the report.

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### Officer to Contact

Officer Mark Horan (Continuous Improvement and Democratic Services Manager)

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# Agenda Item 4



**Report to:** Overview and Scrutiny Committee

**Date of Meeting:** Thursday, 9 December 2021

**Report Title:** Financial Monitoring Report for 2021/22 – Quarter 2

**Report By:** Kit Wheeler, Chief Accountant  
Accountancy and Exchequer Services

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## **Purpose of Report**

To provide a summary of the revised outturn position for services at the end of September 2021 (excluding capital financing charges and recharges).

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## **Recommendation(s)**

**To accept the contents of the report, and the actions within the conclusion and management action section.**

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## **Reasons for Recommendations**

To assist the council in understanding the financial position and particularly areas of over and under spend. This assists in identifying areas for review in the revised 2021/22 budget and the production of the 2022/23 budget.

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## Background

1. The 2021/22 budget agreed by Council was £12,667,638. These figures excludes the contingency budget (£500,000) which is held separately and recharges.

**Table 1: Revenue position**

Directorate	2021/22 Original Budget	2021/22 Revised Budget	Variance	Trf to / (Use) of Reserves	2021/22 Estimated Outturn Variance
	£'000	£'000	£'000	£'000	£'000
Operational Services	8,999	11,152	2,153	(640)	1,513
Corporate Resources	3,687	3,726	39	(195)	(156)
<b>Total</b>	12,686	14,878	2,192	(835)	<b>1,357</b>

2. As part of the annual 2022/23 Budget setting process a thorough and detailed analysis of the current year's budget is undertaken. As result of this work the Original budget is then revised in line with current and latest available information and forecasts.
3. The overall revenue forecast identifies additional budget requirement of £1.4m once reserve funded items amounting to £835,000 are excluded.
4. Appendix 1 provides a more detailed analysis of each directorate and this report seeks to provide further narrative on the main variations identified.
5. At the time of writing this report the country and economy is still recovering from the impact of the post Covid-19 pandemic throughout the last couple of financial years and the borough of Hastings is no different. The figures and estimates contained in this report were produced prior the latest Covid strain being identified, and as such the figures could potentially be subject to further change pending any further local or national restrictions or lockdowns being enforced.
6. It should be noted that the figures included in this report for projected salary costs are based on the latest forecasts on any potential increase in pay award for staff based on advice from government. However, negotiations are currently ongoing nationally around this matter with unions and should any increase over the forecast amount be agreed this would become an additional budgeted cost.



7. It should also be noted that the Carry forward requests contained within these figures is yet to be formally agreed pending sign off of the Final Accounts 2020/21 so is only draft at this stage.

## **Operational Services**

### **Environmental Health**

8. The service is showing a positive variance of (£39,517) against the 2021/22 original budget and is made up of various minor under and over spends detailed in appendix A.

### **Parking**

9. The Parking service overall is showing an adverse variance of £85,815 against the 2021/22 original budget.
10. Off Street Parking is showing an overall adverse variance of £93,398. Figures from the first quarter showed a reduction of £160,000 against a seasonal budget. Despite favourable summer months this has not been enough to cover this initial reduction due to the impact of covid-19.
11. Whilst prudent forecasts have been put in place for the future months, latest restrictions could see this figure potentially hit even harder than anticipated. The council is, however, able to reclaim part of this loss through the governments Sales, Fees and Charges compensation scheme so some of this historical loss can be reclaimed as part of that process.
12. The remaining balance is made up from various other under and overspends which can be found in Appendix 1.

### **Waste**

13. The service is showing a positive variance of (£7,011) which is made up of various under or overspends as shown in Appendix 1.
14. Green Waste is forecasting additional income compared to the original budget as a result of an increase in a wider customer base and therefore increased sales revenue.

### **Amenities**

15. The service is showing a positive variance of (£4,228) which is made up of various minor under or overspends as shown in Appendix 1.

## **Marketing and Major Projects**

16. The service is showing a positive variance of (£42,118).
17. The Tourist Information Centre (TIC) has now moved to different location, nearer the train station in the college, and is therefore showing a positive variance of £28,868. The reason for the variance is this was a decision agreed after the original budget was approved by Council and therefore not factored in when setting the original budget.
18. The remaining balance is made up from various other minor under and overspends which can be found in Appendix 1.

## **Regeneration**

19. The service is showing a positive variance of (£293,366).
20. Cultural Activities are showing an underspend of £200,111 due in the main as a result of some additional Grant income being received from the governments cultural recovery fund. This money will be used to support local arts and cultural organisations impacted by Covid-19, and unspent monies will be carried forward.
21. Planning Policy and Local Plan combined are currently showing a positive variance of £58,101 due to a Senior Planner vacancy in Planning Policy. These two cost centres were previously shown as one area but for transparency purposes these are now being shown separate. As result the net figure of both areas should be viewed together when comparing against original budget.
22. The remaining balance is made up from various other minor under and overspends which can be found in Appendix 1.

## **Leisure**

23. The service is showing an adverse variance of £8,324 which is made up of various minor under or overspends as shown in Appendix 1.

## **Resort Services**

24. The service is showing an adverse variance of £129,330 against the 2021/22 original budget.
25. Cliff Railways is showing an adverse variance of £153,745. The East Hill Lift was closed for the majority of the year to date as a result of ongoing mechanical maintenance. This has seen a decrease in income against the expected levels for the year as the maintenance took longer to complete than originally anticipated.
26. The remaining balance is made up from various other minor under and overspends which can be found in Appendix 1.

## **Housing and Built Environment**

27. The service is showing an overspend of £2.17m against the 2020/21 original budget.
28. Development Management is showing an overspend of £179,548 this is due to using agency staff to cover vacant posts after complications in recruitment.
29. Homelessness budget is showing an overspend of £440,883. This is due to the rising costs of temporary housing coupled with the number of residents presenting as Homeless increasing by nearly 30% compared to our original budgeted numbers. This is an issue that has been highlighted in the Medium Term Financial Strategy as not something that is just an issue this financial year. The rising costs in this area will need to be considered as part of wider budgetary discussions and longer term future planning discussions.
30. Dangerous Structures work at Battle Road is expected to cost £522,500 – funded from the General Reserve. Given the potential impact on individuals safety and therefore the councils obligations, the council has incurred considerable additional expenditure in this area this financial year.
31. Rough Sleepers is overspent by £546,490. Following Government guidelines previously to house those impacted as part of the Covid-19 pandemic, which has led to additional pressures and expenditure being incurred by the service in order to protect some of the most vulnerable in our community.

32. Syrian Resettlement Programme is showing an estimated Underspend of £64,752 due to additional expenditure being reclaimed, above and beyond what can be reclaimed from the government. Elements of expenditure have not previously been reclaimed from local authority partners and landlords and some of this expenditure relates to previous financial years.
33. The Syrian Resettlement Programme overall since its inception is showing a significant overspend and further investigative work is being undertaken by Finance colleagues to ascertain the full impact on the service and Council in the current and previous financial years. The overspend is inevitably impacting upon the General Reserve at present.
34. The remaining balance is made up from various other minor variances which are shown in Appendix 1.

## **Corporate Services**

35. The service shows a positive variance of £156,625 between the original 2021/22 budget and revised budget.
36. Unit Factories is showing a positive variance of £450,120. £300,000 of this relates to a backdated rental agreement along with other areas performing better than expected, despite the difficult economic situation. Whilst the additional money is shown in the accounts in total it is being collected over several years.
37. Finance - Other Expenditure and Income, is showing an adverse variance of £299,144. Some of this balance is as a result of writing off of bad and doubtful debts across the whole of the councils' areas along with changes in accounting entries such as recharges to other departments.
38. Non-Distributed Costs is showing a positive variance of £102,400 due to pension changes to backdated and unfunded pensions.
39. The Personnel and Business Support Team are showing a positive variance of (£25,468) due to the current vacant post not being filled. There is also a carry forward of £29,000 for salaries, this amount covering the additional staffing in Corporate Policy (20102)
40. The remaining balance is made up from various other variances which are shown in Appendix 1.
41. It should be noted that there are significantly lower collection rate levels in respect of business rates this year, partly as a result of business rate holidays in the first 3 months, but also because of the level of court access. These issues are being overcome and it is hoped that collection rates can improve in the months ahead.

42. The Council Tax rates of collection are similar to last year, and with the lower level of claimants than expected in respect of the Council Tax Support Scheme there is expected to be a surplus on the collection fund in this respect.
43. The accounting treatment of business rates and the Collection Fund will result in additional reserves being created in 2021/22 to meet much higher deficits on the Collection Fund (circa £4m – HBC’s share) – the deficits being funded by S31 monies that the Council receives from government in lieu of business rates that it would have otherwise received – had the government not provided business rate holidays.

## Capital Programme

44. The adjusted capital budget for 2021/22 would have amounted to £14,086,000 once carry forwards and adjustments amounting to £1,575,000 have been allowed for.
45. As Table 2 below shows, the spend to the end of June is £2.553m with the year end forecast outturn expected to be significantly below the budget at some £8.042m. Further details are included in Appendix 2.

**Table 2: Capital Programme (Gross expenditure)**

Directorate	Original Budget 2021/22	Spend to End Sept 2021	Forecast Outturn
	£'000	£'000	£'000
Operational Services	9,220	1,409	2,837
Corporate Resources	13,243	1,145	5,205
<b>Total</b>	<b>22,463</b>	<b>2,553</b>	<b>7,961</b>

46. The net capital expenditure for the year is estimated at some £3.8m and is significantly lower than the originally budgeted figure of £12.656m. The capital programme is being reprofiled to account for these changes e.g. Buckshole Reservoir works, Cornwallis Street hotel. This does mean that the Council will not borrow as much money this year and there will be reductions in the debt charges and interest payments.,

### **Conclusion and Management Action**

47. The revenue forecast outturn is that an additional £1.4m budget compared to the original budget is required this financial year. All service managers, but in particular those predicting a year end overspend have been asked to identify savings to offset the variances where possible.

48. Cabinet at its meeting on the 18 November 2021, when considering the Medium Term Financial Strategy agreed a range of additional measures to reduce expenditure in this financial year in order to avoid going below the minimum recommended level of reserves being held.
49. Work continues to identify further possible cost reductions.
50. Capital is forecasting to be underspent this financial year compared to the original budget. There has always been a high risk for potential delays and variations in year given the current climate and associated risks with further Covid-19 restrictions being put in place by Government. This will be reflected in the revised Capital Programme Budget as part of the 2021/22 Revised and 2022/23 Budget setting process.
51. The further use of any reserves to balance the budget prejudices the potential to use reserves to fund future expenditure and would necessitate greater cuts to services and staff in the next financial year to achieve a balanced budget-let alone to restore reserves to minimum recommended levels.
52. The additional costs of homelessness and of rough sleepers are placing immense strain on the Council's limited resources and will necessitate some very hard budget decisions in February 2022.
53. The local government funding settlement for 2022/23 is currently awaited, and whilst it is expected to be growth in real terms, the level of the grant award overall is not expected to significantly amend the projections within the Medium Term Financial Strategy.

## Timetable of Next Steps

1. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Continued quarterly monitoring	Each financial quarter	Relevant CAP meetings	Chief Accountant
Further review of 2021/22 under and over spends and setting revised budget.	2022/23 budget	February 2022	Chief Finance Officer / Chief Accountant

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**Wards Affected**

None

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**Implications**

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	Yes
Local People's Views	No
Anti-Poverty	No

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**Additional Information**

Appendix 1 Operational Services and Corporate Resources – Revenue Summary Q2

Appendix 2 Operational Services and Corporate Resources – Capital Summary Q2

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**Officer to Contact**

Kit Wheeler (Chief Accountant)

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# Corporate Resources

## GENERAL FUND REVENUE MONITORING

## Appendix 1

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges £'s	Actuals £'s	2021/22 Revised Budget excl. Recharges £'s	2021/22 Total Full year Variance excl. Recharges £'s	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund £'s
Estates Services	20104	237,580	133,969	240,357	2,777		2,777
Managing Director	20101	195,060	113,559	198,137	3,077		3,077
Internal Audit Services	20107	186,830	99,931	191,646	4,816	(5,000)	(184)
Accountancy & Exchequer Services	20109	819,130	469,959	843,029	23,899	(15,000)	8,899
Revenues and Benefits Service	20110	1,541,450	976,608	1,540,610	(840)		(840)
Fraud Joint Working Initiative	20108	10,000	0	12,500	2,500		2,500
Corporate Expenses	20120	409,630	539,449	431,031	21,401		21,401
Employment Areas	20130	(395,260)	(318,340)	(416,131)	(20,871)		(20,871)
Unit Factories	20131	(1,302,210)	(1,162,089)	(1,752,330)	(450,120)		(450,120)
Properties & Estates	20132	(3,428,590)	(2,646,074)	(3,364,440)	64,150		64,150
St.Mary-in-the-Castle	20133	11,820	9,393	11,820	0		0
Housing Benefit Payments	20126	(116,590)	0	(116,590)	0		0
Housing Benefit Administration	20127	0	0	0	0		0
Rechargeable Works Orders Admin	20134	0	0	0	0		0
Fin.Serv.-Other Expend.& Income	20135	176,808	55,250	475,922	299,114		299,114
Corporate Management Costs	20124	106,200	(2,162,384)	111,200	5,000		5,000
Corp. Man. Non-distributed Costs	20125	788,000	285,685	685,600	(102,400)		(102,400)
Council Tax Benefit-Pymts/Admn	20128	0	0	0	0		0
Tax Collection Costs	20129	(244,170)	0	(244,170)	0		0
Personnel and Business Support	20111	467,260	242,283	481,714	14,454	(29,000)	(14,546)
Corporate Policy and Partnerships	20102	173,970	128,074	227,275	53,305	(27,000)	26,305
Democratic Services	20103	132,040	77,798	142,792	10,752		10,752
Legal Services	20106	436,800	195,616	427,497	(9,303)	(30,000)	(39,303)

# Corporate Resources

## GENERAL FUND REVENUE MONITORING

## Appendix 1

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges £'s	Actuals £'s	2021/22 Revised Budget excl. Recharges £'s	2021/22 Total Full year Variance excl. Recharges £'s	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund £'s
Transformation Team	20115	175,750	131,889	188,243	12,493		12,493
Corporate POD Expenses	20112	144,510	66,214	164,563	20,053	(20,000)	53
Admin Bldgs.-Town Hall	20116	40,460	44,773	21,810	(18,650)		(18,650)
Admin Bldgs.- Murial Matters House	20117	235,300	130,104	288,825	53,525	(35,200)	18,325
Admin Bldgs.-General Expenses	20118	51,000	14,135	55,500	4,500	(4,500)	0
Admin Bldgs - DSO office, Castleham	20119	30,890	17,457	30,890	0		0
Registration Of Electors	20136	75,800	66,917	78,820	3,020		3,020
Sustainable Development	20145	0	0	0	0		0
Local Strategic Partnership	20144	0	0	0	0		0
Cost Of Democratic Processes	20138	348,270	209,494	378,544	30,274		30,274
Borough Council Election Expenses	20139	75,000	74,891	78,350	3,350		3,350
European Election Expenses	20328	0	0	0	0		0
General Election Expenses	20140	0	(10,077)	0	0		0
County Council Election Expenses	20141	0	(58,026)	0	0		0
Externally Funded Referendums	20142	0	0	0	0		0
Police and Crime Commissioner Election	20143	0	(8,857)	0	0		0
Public Consultation	20146	0	0	0	0		0
Contact Centre	20113	563,680	300,080	518,885	(44,795)		(44,795)
Contact Centre - Trading Account	20114	0	0	0	0		0
Building Surveyors	20105	146,250	80,305	141,496	(4,754)		(4,754)
Shelters and Seats (Highway)	20148	27,340	7,781	27,340	0		0

# Corporate Resources

## GENERAL FUND REVENUE MONITORING

### Appendix 1

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges £'s	Actuals £'s	2021/22 Revised Budget excl. Recharges £'s	2021/22 Total Full year Variance excl. Recharges £'s	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund £'s
Naming and Numbering Streets	20149	8,230	4,737	8,230	0		0
Decorative Lighting	20150	77,230	34,815	107,390	30,160	(30,160)	0
DCE-Information Technology Division	20121	550,390	290,396	527,679	(22,711)		(22,711)
IT Reseve Expenditure	20122	248,000	127,831	248,000	0		0
Land & Property Systems-GIS	20123	29,560	14,732	29,540	(20)		(20)
Communications and Design	20324	94,420	77,393	145,499	51,079		51,079
Corporate Systems - ERP	20318	0	0	0	0		0
Foreshore Trust	Various	558,970	217,457	558,970	(0)	0	(0)
<b>Directorate Total</b>		<b>3,686,808</b>	<b>(1,126,870)</b>	<b>3,726,043</b>	<b>39,235</b>	<b>(195,860)</b>	<b>(156,625)</b>

## GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Environment Management & admin	20169	664,740	346,379	656,932	(7,808)	(35,000)	(42,808)
Food Safety	20276	18,980	6,751	23,970	4,990	(5,000)	(10)
Health & Safety Enforcement	20277	(2,160)	601	(2,160)	0	0	0
Environmental protection	20279	20,880	16,672	9,880	(11,000)	0	(11,000)
Health & Safety Corporate	20278	22,800	11,340	22,800	0	0	0
Pest Control	20280	33,340	13,974	32,389	(951)	0	(951)
Local Licensing	20281	(57,670)	(135,404)	(41,111)	16,559	0	16,559
Scrap Metal Licensing	20282	(380)	(1,280)	(380)	0	0	0
Liquor Licensing	20283	(84,400)	(19,706)	(79,400)	5,000	0	5,000
Gambling Licensing	20284	(20,000)	(12,760)	(17,500)	2,500	0	2,500
Stray Dog Service	20285	35,560	18,331	35,560	0	0	0
Neighbourhood Safety	20299	93,850	28,224	82,343	(11,507)	0	(11,507)
Safer Hastings Partnership	20300	0	(7,844)	10,000	10,000	(10,000)	0
Domestic Violence	20301	0	0	0	0	0	0
Emergency Planning	20286	47,930	46,673	50,630	2,700	0	2,700
<b>Environmental Health Total</b>		<b>773,470</b>	<b>311,953</b>	<b>783,953</b>	<b>10,483</b>	<b>(50,000)</b>	<b>(39,517)</b>
Parking and Enforcement Team	20317	512,200	230,982	475,487	(36,713)	0	(36,713)
Off Street Car Parking	20287	(2,129,700)	(822,143)	(2,036,302)	93,398	0	93,398
Hornbye Car Park	20288	(3,360)	(3,768)	(3,360)	0	0	0
CCTV Control Room	20290	70,000	31,966	70,000	0	0	0
Public Realm	20292	0	0	0	0	0	0
Waste and Environmental Enforcement Team	20297	(30,000)	3,214	(5,000)	25,000	0	25,000
Abandoned Vehicles	20289	0	4,004	4,130	4,130	0	4,130
<b>Parking Services Total</b>		<b>(1,580,860)</b>	<b>(555,745)</b>	<b>(1,495,045)</b>	<b>85,815</b>	<b>0</b>	<b>85,815</b>

## GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Waste Services Management and Administration	20316	326,570	110,904	330,888	4,318	0	4,318
Public Conveniences	20315	340,590	163,089	354,920	14,330	0	14,330
Refuse Collection	20293	1,114,030	1,126,177	1,125,333	11,303	0	11,303
Street Cleansing	20295	28,820	13,301	28,820	0	0	0
Street Cleansing - DSO	20323	1,379,720	655,980	1,377,758	(1,962)	0	(1,962)
Recycling	20294	884,130	782,232	884,130	0	0	0
Greenwaste	20296	(319,250)	(381,364)	(354,250)	(35,000)	0	(35,000)
Together Action	20298	19,000	0	19,000	0	0	0
<b>Waste Services Total</b>		<b>3,773,610</b>	<b>2,470,319</b>	<b>3,766,599</b>	<b>(7,011)</b>	<b>0</b>	<b>(7,011)</b>
<b>Parks &amp; Amenities</b>							
Open Space Management	20170	224,860	139,972	232,150	7,290	0	7,290
Hastings Country Park - Parking	20312	(35,690)	(11,414)	(47,649)	(11,959)	0	(11,959)
Watercourses	20302	13,650	3,189	13,650	0	0	0
ESCC Highway Tree Maintenance	20291	(3,000)	(18,298)	(3,000)	0	0	0
Cemetery & Crematorium	20303	(655,930)	(253,351)	(621,165)	34,765	(38,000)	(3,235)
Welfare Funerals	20304	8,240	20,572	8,240	0	0	0
Travellers Costs	20305	18,500	18,412	18,640	140	0	140
Town Centre	20306	14,100	7,796	15,100	1,000	(1,000)	0
Allotments	20307	(23,320)	(28,872)	(24,240)	(920)	0	(920)
Ecology	20308	7,750	2,315	7,000	(750)	0	(750)
Arboriculture	20309	130,970	42,021	137,523	6,553	(5,800)	753
Parks & Gardens	20310	1,188,160	309,323	1,278,323	90,163	(82,700)	7,463
Hastings Country Park	20313	140,590	116,630	137,580	(3,010)	0	(3,010)
INTERREG - Upstraw Project	20319	0	(97,402)	0	0	0	0
Countryside Stewardship	20314	24,000	63,527	24,000	0	0	0
Local Parks Improvement Funding Grant	20330	0	0	5,700	5,700	(5,700)	0
Hastings Country Park Grant Funded Works	20338	0	(82,508)	0	0	0	0
Hastings Country Park Visitor Centre	20339	20,000	115	20,000	0	0	0
<b>Amenities Services Total</b>		<b>1,072,880</b>	<b>232,027</b>	<b>1,201,852</b>	<b>128,972</b>	<b>(133,200)</b>	<b>(4,228)</b>

## GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Marketing & Comms.Division	20178	133,880	92,230	136,752	2,872	0	2,872
Meteorological Expenses	20239	1,420	372	1,420	0	0	0
Civic & Ceremonial Expenses	20240	14,180	10,030	15,180	1,000	0	1,000
Community Awareness	20226	3,100	3,012	3,100	0	0	0
1066 Country Campaign	20222	96,700	849	164,703	68,003	(70,268)	(2,265)
Tourism Marketing	20223	0	0	0	0	0	0
Battle Marketing	20224	0	0	0	0	0	0
Top West Information Centre	20225/20210	66,330	21,983	37,462	(28,868)	0	(28,868)
Twining / Sierra Leone	20227	0	0	0	0	0	0
R.T.P. - Hastings Week	20230	1,500	(1,452)	1,029	(471)	0	(471)
R.T.P. - Jack-in-the-Green	20231	10,000	1,072	1,420	(8,580)	0	(8,580)
R.T.P. - Old Town Carnival	20232	4,130	0	3,000	(1,130)	0	(1,130)
R.T.P Events	20233	18,000	8,000	18,000	0	0	0
R.T.P. - Trolley Bus	20234	2,000	0	2,000	0	0	0
R.T.P. - Town Crier	20235	2,000	1,797	2,047	47	0	47
R.T.P. - Achievers Awards	20236	0	0	0	0	0	0
Filming	20241	(4,000)	(36,780)	(14,000)	(10,000)	0	(10,000)
Midsummer Fish Festival	20237	10,500	4,160	6,318	(4,182)	0	(4,182)
Seafood and Wine	20228	(1,490)	1,629	7,969	9,459	0	9,459
Herring Fair	20238	0	0	0	0	0	0
British BID DCLG - Loan Fund (Business improvement District)	20273	0	0	0	0	0	0
<b>Marketing and Major Projects Total</b>		<b>358,250</b>	<b>106,903</b>	<b>386,400</b>	<b>28,150</b>	<b>(70,268)</b>	<b>(42,118)</b>

## GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Regeneration Management & Admin	20177	142,220	90,141	129,351	(12,869)	0	(12,869)
Regeneration Activity	20208	171,650	77,744	169,250	(2,400)	0	(2,400)
Planning Policy	20211	280,810	96,109	166,109	(114,701)	0	(114,701)
Local Plan	20341	0	102	135,990	135,990	(79,390)	56,600
Cultural Activities	20212	71,910	(118,389)	(128,201)	(200,111)	0	(200,111)
Cultural Development (Getting Hastings Ready)	20213	0	0	0	0	0	0
External Funding Initiatives	20214	74,160	84,873	75,042	882	0	882
Community Cohesion	20215	27,530	23,147	27,360	(170)	0	(170)
Youth Activities	20221	5,000	0	5,000	0	0	0
Renewable Energy Solutions	20321	151,070	58,379	101,831	(49,239)	0	(49,239)
<b>Externally Funded:</b>							
White Rock Area Development	20209	65,000	23,368	113,090	48,090	(48,090)	0
Towns Fund	20166	113,000	15,856	204,730	91,730	(64,770)	26,960
DESTI SMART	20325	0	(12,851)	(765)	(765)	0	(765)
CHART CLLD	20269	(15,800)	148,321	(13,354)	2,446	0	2,446
<b>Regeneration Total</b>		<b>1,086,550</b>	<b>486,800</b>	<b>985,434</b>	<b>(101,116)</b>	<b>(192,250)</b>	<b>(293,366)</b>
Leisure & Cultural Dev. Div.	20175	115,010	76,975	116,479	1,469	0	1,469
Play Pathfinder	20267	12,000	0	3,000	(9,000)	0	(9,000)
Falaise Hall	20258	12,870	6,716	13,230	360	0	360
Sports Centres	20259	(29,160)	908	(36,430)	(7,270)	0	(7,270)
Active Hastings	20264	(12,220)	(2,883)	26,345	38,565	(15,800)	22,765
CHART - Active Hastings	20271	0	(11,337)	1	1	0	1
<b>Leisure Services Total</b>		<b>98,500</b>	<b>70,379</b>	<b>122,624</b>	<b>24,124</b>	<b>(15,800)</b>	<b>8,324</b>

## GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Resort Services Management and Admin	20176	53,470	35,524	54,570	1,100	0	1,100
Sports Management	20257	(13,910)	(20,472)	(25,125)	(11,215)	0	(11,215)
Cliff Railways	20245	(184,520)	(123,523)	(30,775)	153,745	0	153,745
Seafront	20250	275,700	140,974	248,790	(26,910)	0	(26,910)
Chalets & Private Hut Sites	20248	(283,870)	(203,286)	(247,180)	36,690	0	36,690
Coast Protection Sea Defences	20242	1,400	400	7,000	5,600	0	5,600
Navigational Aids	20243	1,320	320	1,380	60	0	60
Environmental Schemes (Net Huts)	20244	17,670	210	12,070	(5,600)	0	(5,600)
Hardings Castle	20246	(20,450)	(18,083)	(24,230)	(3,780)	0	(3,780)
St Clements Caves	20247	(9,990)	(10,000)	(10,000)	(10)	0	(10)
Wine Rock Theatre	20249	345,330	175,000	353,330	8,000	0	8,000
Museums & Art Galleries	20251	343,060	316,436	356,317	13,257	(34,370)	(21,113)
Fisherman's Museum	20252	590	452	450	(140)	0	(140)
Education - Museum	20253	0	4,487	0	0	0	0
Museums & Schools Project	20327	0	(14,537)	(7,097)	(7,097)	0	(7,097)
<b>Resort Services Total</b>		<b>525,800</b>	<b>283,900</b>	<b>689,500</b>	<b>163,700</b>	<b>(34,370)</b>	<b>129,330</b>



## GENERAL FUND REVENUE MONITORING

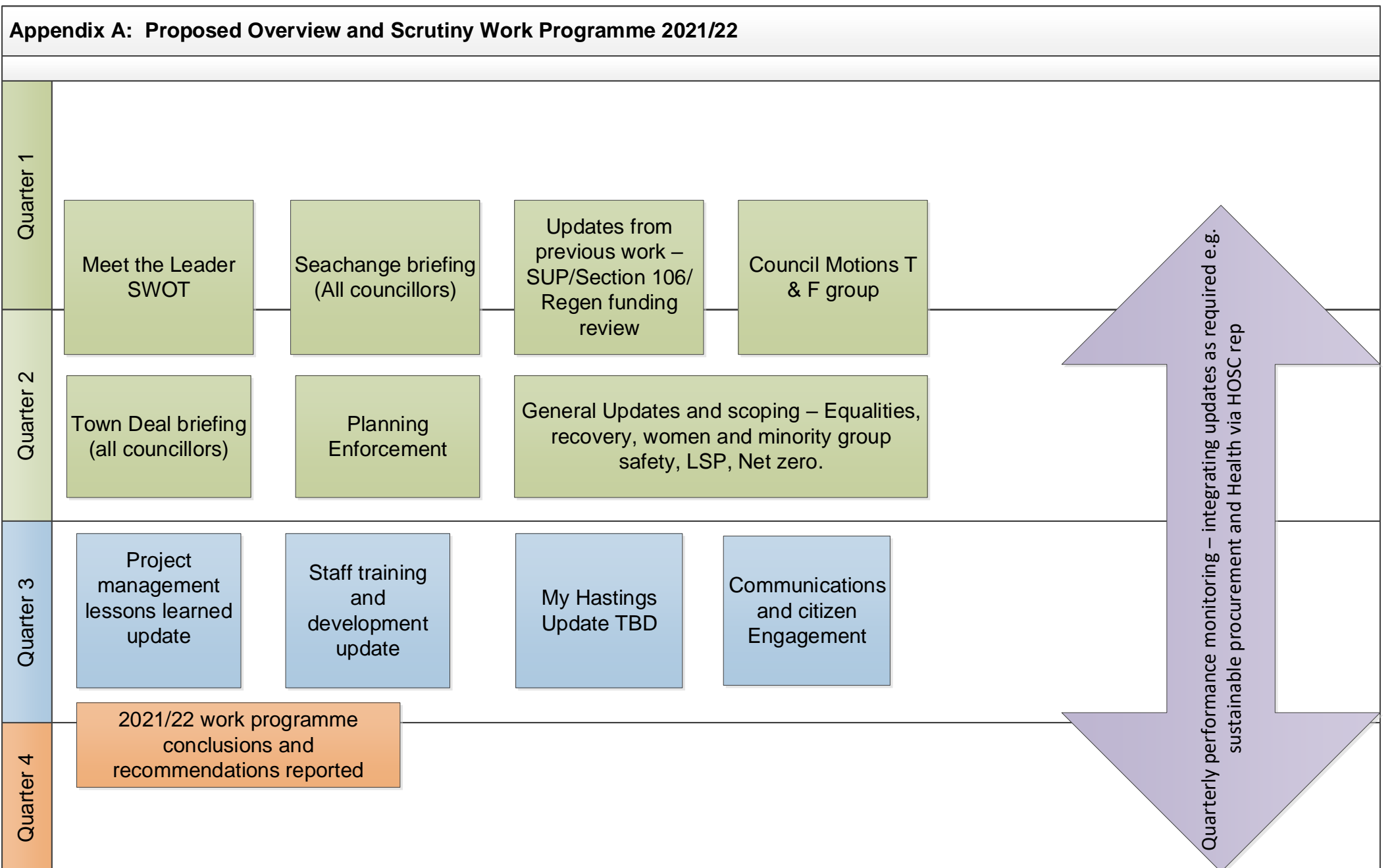
General Fund Activities	Cost Centre	2021/22 Original Budget excl. Recharges	Actuals	2021/22 Revised Budget excl. Recharges	2021/22 Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	2021/22 Total Full year Variance on General Fund
Housing Management & admin	20172	399,990	252,114	390,463	(9,527)	(3,550)	(13,077)
Local Land Property Gazetteer & Admin	20173	36,830	27,924	36,426	(404)	0	(404)
Local Land Charges Register	20181	(131,810)	(117,393)	(150,765)	(18,955)	0	(18,955)
Development Management	20180	338,700	239,482	518,248	179,548	0	179,548
Homelessness	20182	1,929,970	1,432,928	2,370,803	440,833	0	440,833
Housing Register	20186	10,830	2,958	11,500	670	0	670
Youth Homelessness	20188	9,950	9,814	10,486	536	0	536
Social Lettings	20184	3,790	240,267	52,225	48,435	0	48,435
Homelessness Strategy	20185	58,230	667	57,129	(1,101)	0	(1,101)
Deposits funded by ESCC and Discretionary Housing payments	20187	(45,700)	25,398	(45,700)	0	0	0
Building Control	20179	69,610	0	69,610	0	0	0
Housing Solution Services	20197	(8,580)	(27,902)	(12,562)	(3,982)	0	(3,982)
Housing Renewal	20191	215,110	(1,180,786)	254,552	39,442	(5,693)	33,749
Selective Licensing	20195	0	1,583	(0)	(0)	0	(0)
Housing Licensing Team	20196	(31,780)	(18,374)	(20,414)	11,366	(11,366)	(0)
Housing - Works in Default	20198	0	4,649	4,649	4,649	0	4,649
Dangerous Structures	20200	2,500	216,941	525,000	522,500	0	522,500
<b>EXTERNAL FUNDED</b>							
Housing NHS Clinical Commissioning Group	20202	0	0	0	0	0	0
Controlling Migration Fund	20193	33,300	11,321	157,357	124,057	(124,058)	(1)
Flexible Housing Support Grant	20183	0	(916,798)	0	0	0	0
Rough Sleepers Prevention	20207	0	(297,836)	546,490	546,490	0	546,490
Syrian Resettlement Programme	20206	0	394,161	(64,752)	(64,752)	0	(64,752)
CHART - Live work Thrive	20334	0	86,581	0	0	0	0
<b>Housing and Built Environment</b>		<b>2,890,940</b>	<b>387,700</b>	<b>4,710,746</b>	<b>1,819,806</b>	<b>(144,667)</b>	<b>1,675,139</b>
<b>DIRECTORATE TOTAL</b>		<b>8,999,140</b>	<b>3,794,237</b>	<b>11,152,062</b>	<b>2,152,922</b>	<b>(640,555)</b>	<b>1,512,367</b>

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Cost Centre (NEW)	Description Of Scheme	Original Budget	Carry forwards & adjustments	Adjusted Gross Budget	Contributions	Adjusted Net Budget	Spend to End Sept 2021	Contributions Received to 30/09/2021	Forecast Net Outturn	Forecast Variance to Adjusted Budget
		£000's	£000's	£000's	£000's	£000's	£000's		£000's	£000's
71227	Private Sector Renewal Loans	27	25	52	(52)	0	2	(52)	0	0
71228	Disabled Facilities Grant (DFG)	1,812	245	2,057	(2,057)	0	579	(2,057)	0	0
71229	Empty Homes Strategy	50	0	50	0	50	0	0	0	(50)
71231	Restoration of Pelham Crescent and Arcade	138	0	138	(104)	34	1	0	1	(33)
71232	Road at Pelham Arcade	84	30	114	(50)	64	31	0	34	(30)
71240	Groyne Refurbishment	70	35	105	0	105	0	0	0	(105)
71241	Harbour Arms & New Groynes	320	107	427	(320)	107	132	0	0	(107)
71242	Further Sea Defence works	150	0	150	(150)	0	116	0	0	0
71244	Public Realm Improvements	31	35	66	0	66	1	0	0	(66)
71248	Country Park Interpretive Centre	0	128	128	0	128	38	0	38	(90)
71249	Playgrounds upgrade programme	86	6	92	(7)	85	5	0	85	0
71255	DSO - Waste and Cleansing service (Vehicles)	0	0	0	0	0	0	0	0	0
71256	Energy Generation	200	0	200	0	200	0	0	100	(100)
71258	Buckshole and Shornden Reservoirs Statutory Protection Works	160	78	238	0	238	41	0	455	217
71265	Priory Street Multi Storey Car Park	0	0	0	0	0	0	0	0	0
71266	Purchase of Temporary Homelessness Accommodation	0	0	0	0	0	109	0	0	0
71268	DSO - Waste and Cleansing service (Depot Works & Equipment)	0	0	0	0	0	0	0	0	0
71269	Energy - Ground Mounted Solar	284	0	284	0	284	0	0	0	(284)
71271	Lower Bexhill Road	5,697	0	5,697	(5,662)	35	343	(629)	0	(35)
71278	Electric Vehicles	86	207	293	0	293	13	0	0	(293)
71279	Electric Vehicle Infrastructure	0	30	30	0	30	0	0	0	(30)
71280	Priory Street Works	25	64	89	0	89	0	0	133	44
71281	Castleham Car Park resurfacing	0	100	100	0	100	0	0	22	(78)
71284	Next Steps Accommodation Pathway	0	0	0	0	0	0	0	426	426
<b>Operational Services</b>		<b>9,220</b>	<b>1,090</b>	<b>10,310</b>	<b>(8,402)</b>	<b>1,908</b>	<b>1,409</b>	<b>(2,738)</b>	<b>1,294</b>	<b>(614)</b>
71253	Conversion of 12/13 York Buildings budget approved Cabinet 3 April 2017	179	247	426	0	426	267	0	426	0
71259	Priory Meadow - Contribution to capital works £250,000 over 3 year period approved by Cabinet 17 July 2017	250	0	250	0	250	93	0	0	(250)
71261	Development of 311-323 Bexhill Rd (Aldi & Others)	0	0	0	0	0	0	0	0	0
71272	Churchfields Business Centre	4,369	0	4,369	(1,550)	2,819	504	0	624	(2,195)
71273	Development / Furbishment of Lacuna Place	188	126	314	0	314	111	0	173	(141)
71275	Cornwallis Street Development	6,946	0	6,946	0	6,946	143	0	1,081	(5,865)
71276	Harold Place Restaurant Devt	1,171	18	1,189	0	1,189	26	0	76	(1,113)
71285	Castleham Industrial Units	140	94	234	0	234	0	0	0	(234)
<b>Corporate Resources</b>		<b>13,243</b>	<b>485</b>	<b>13,728</b>	<b>(1,550)</b>	<b>12,178</b>	<b>1,145</b>	<b>0</b>	<b>2,380</b>	<b>(9,798)</b>
<b>Grand total</b>		<b>22,463</b>	<b>1,575</b>	<b>24,038</b>	<b>(9,952)</b>	<b>14,086</b>	<b>2,553</b>	<b>(2,738)</b>	<b>3,674</b>	<b>(10,412)</b>

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# Agenda Item 5





# Agenda Item 5a



<b>Report To:</b>	<b>Overview and Scrutiny</b>
<b>Date of Meeting:</b>	<b>9<sup>th</sup> December 2021</b>
<b>Report Title:</b>	<b>Work programme: Council Motions Review</b>
<b>Report By:</b>	<b>Coral Harding (Continuous Improvement and Democratic Services Officer)</b>
<b>Key Decision:</b>	<b>N/A</b>
<b>Classification:</b>	<b>Open</b>

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## **Purpose of Report**

**Update on the work carried out by Overview and Scrutiny on reviewing the process and procedure of motions submitted at Full Council**

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## **Recommendation(s)**

- 1. That the Overview and Scrutiny Committee approve this report and associated recommendations set out from paragraph 11.**
- 2. Subject to approval by Overview and Scrutiny next steps as set out from paragraph 13 are undertaken.**

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## **Reasons for Recommendations**

- 1. To support Overview and Scrutiny meet intentions set out in the work programme.**
- 2. To enable suggested improvements to the Council motions process.**

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## Introduction

1. At the Annual Overview and Scrutiny meeting held on 28<sup>th</sup> July 2021 the committee agreed the work programme for the year based on their ideas and discussions.
2. As part of this work programme Overview and Scrutiny were keen to review previous motions submitted at Full Council. This work has been led by the Overview and Scrutiny Chair, Councillor Battley.
3. The review focussed on considering motions received by Council and associated next steps since the motions were tabled.

## Chairs Findings

4. The Chair reviewed the motions submitted at Full Council for a considerable number of years.
5. The Chair compared themes like motion topics and outcomes from passed motions.
6. The motions were for several issues affecting the borough and have been submitted from various councillors from different political parties.
7. The Chair found that several motion topics shared high similarities between them and often asked for the same outcomes (a particular example of this are motions relating to climate change), despite the motions being quite some time apart.
8. The Chair found that it was unclear if the outcomes had been implemented due to most motions not having a clear individual identified responsible for its outcome.
9. The Chair found that to find motions, each individual meeting agenda had to be searched through. This takes a large amount of time.
10. The Chair found no current way to review if the motions had been implemented in the way set out.
11. The Chair believes that a tracker collating the motions would prevent this.

## Recommendations

12. The following 4 recommendations are set out for approval by the Overview and Scrutiny Committee:
  - Agreed motions requiring actions should name a relevant person who will be responsible for completing and reporting on the outcome. Where longer term-based motions are agreed, this may mean being made part of the day to day work of the council across multiple areas.
  - A motion tracker should be created and maintained by democratic services showing the progress of actions passed.
  - A public tracker should be viewable on the council's website. This will need developing and scoping for best format.



- A report should be made to Full Council every 6 months to review the motions passed during that period and the actions undertaken. This will require a constitutional change that will first need to go to WAG for approval.
13. The reasons for each of the recommendations are as follows:
- Motions are a key contribution to local democracy that highlights issues of public concern.
  - Actions from motions need a relevant person to take responsibility for their outcome to see their completion.
  - A motion tracker will help with the effectiveness of this and if a public one can be developed it will allow residents to view the progress of this.
  - A bi annual review will prove useful in seeing how well the councils procedures for motion implication are.
  - WAG need to review constitutional changes before they are recommended to seek approval of Full Council.

## Timetable of Next Steps

14. The table below outlines associated next steps:

Action	Key milestone	Due date (provisional)	Responsible
Report to be tabled at Cabinet following O and S approval	O and S agree recommendations to be forwarded to Cabinet	9 <sup>th</sup> December	Continuous Improvement and Democratic Services Officer
The O and S Chair attend Cabinet to present findings and recommendations to Cabinet	Cabinet considers review recommendations and associated Management Response	31 <sup>st</sup> January	Continuous Improvement and Democratic Services Officer
Constitutional recommendations sent to WAG	WAG approve necessary constitutional amendments where appropriate.	TBD	Democratic Services to add to agenda
Motion tracker development	Tracker developed and implemented.	TBD	Democratic services to lead
Guide to writing motions for	Guide produced and circulated councillors and	TBD	Democratic services to develop

Councillors written	included in their MS Teams area.		
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**Wards Affected**

N/A

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**Policy Implications**

Reading Ease Score:

**Please identify if this report contains any implications for the following:**

Equalities and Community Cohesiveness	Y/N
Crime and Fear of Crime (Section 17)	Y/N
Risk Management	Y/N
Environmental Issues & Climate Change	Y/N
Economic/Financial Implications	Y/N
Human Rights Act	Y/N
Organisational Consequences	Y/N
Local People's Views	Y/N
Anti-Poverty	Y/N
Legal	Y/N

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**Officer to Contact**

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